

City of Natchez
Minutes
Mayor and Board of Aldermen
Regular Board Meeting (Virtual/Teleconference)

Tuesday, June 09, 2020

11:00 AM

Virtual/Teleconference

Board Secretary, Denise Bell

1. Call to Order
2. Moment of Silent Prayer
3. Pledge of Allegiance
4. Roll Call by City Clerk:

Present: Mayor Darryl V. Grennell
 Alderwoman Mathis
 Alderman Frazier
 Alderwoman Smith
 Alderwoman Irving
 Alderman Davis
 Alderman Dillard

Also Present: Attorney, Robert Latham

Business of the Month - Compassus Hospice

- **Jacqueline Johnson**

Welcome Visitors

#203:06/20

Unfinished Business

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to initiate the Summer Work Program to hire ten student workers to help the Public Works Department with ground keeping.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

County Business

Department Director's

James Johnston

North Natchez Drainage

Section 592 US Corps of Engineers

The agreement b/n W.E. Blain & Sons, Inc. and the City of Natchez to discontinue work on this drainage project expires on Sunday, June 14, 2020. If it is the board's desire, staff is requesting a motion giving the contractor permission to resume work on Monday, June 15, 2020.

A motion was made by Alderwoman Mathis, seconded by Alderman Frazier to allow for work to resume on Monday, June 15, 2020.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

Note – Natchez Water Works has been contacted and they are good in allowing the contractor to resume work on this date as well.

#205:06/20

Natchez Aquatic Center Improvements

MS Dept. of Wildlife, Fisheries & Parks (LWCF)

Earlier this month the MDWF&P (and National Park Service) approved the request to fund the *additional* improvements at the Natchez Aquatic Center, including the automatic chlorinator, bleachers, cubbies & lockers. An amended grant agreement will be forthcoming to the city. In the meantime, staff is requesting permission to advertise for a general contractor and to seek quote bids for two (2) activities as well, including the purchase and install of the solar cover and purchase and install of the pool heating system.

A motion was made by Alderwoman Mathis, seconded by Alderman Frazier.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

#206:06/20

Citywide Energy Efficiency Improvements

Schneider Electric

The following acceptances of work completed by Schneider Electric and Sustainability Services need to be accepted by the mayor & board of alderman –

- Approval of No-Cost Amendment #1 for additional exterior lighting, etc.

A motion was made by Alderwoman Smith, seconded by Alderwoman Irving

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

- Substantial Completion – Mechanical (12.31.19)
- Substantial Completion – Exterior Lighting Retrofit (03.01.20)
- Substantial Completion - Natchez Council Chambers Roof (02.03.20)
- Final Acceptance – Entire Scope of Work (06.09.20)

A motion was made by Alderwoman Smith, seconded by Alderman Davis to accept the three (3) Substantial Completion Reports and Final Acceptance.

- Alderwoman Mathis: Aye
- Alderman Frazier: Aye
- Alderwoman Smith: Aye
- Alderwoman Irving: Aye
- Alderman Davis: Aye
- Alderman Dillard: Aye

The vote carried unanimously.

The **No-Cost Amendment #1** is for the installation of additional city-owned lighting that was inadvertently omitted from the approved scope of work at the following locations – Learned Mill Road (8 250W cobra head lamps) and Hwy 61 at the flyover ramp (20 250 W cobra head lamps) along with additional materials, etc. to allow Natchez Public Works to install said lights and materials. This amendment also extends the original contract duration from 158 days to 250 days.

Note - staff have worked hand-in-hand w/Schneider Electric to ensure that all work has been performed and completed pursuant to the contractually agreed-upon scope of work and to staff satisfaction.

#208:06/20

In addition, Home Bank, N.A. the institution that financed the lease purchase for these energy efficiency improvements, is requesting the “Form of Acceptance Certificate” be approved and signed by the mayor signifying the project is 100% complete, that all warranties materials & supplies have been delivered and installed, that the work performed has been duly inspected by city representatives and in good working order, and that the Lessee is currently maintaining insurance coverage per the agreement with Home Bank, N.A.

A motion was made by Alderwoman Smith, seconded by Alderman Davis

- Alderwoman Mathis: Aye
- Alderman Frazier: Aye
- Alderwoman Smith: Aye
- Alderwoman Irving: Aye
- Alderman Davis: Aye
- Alderman Dillard: Aye

The vote carried unanimously.

Note – the Final Pay Estimate is on today’s docket for approval.

**Targeted Brownfield Assessment
US Environmental Protection Agency (EPA)**

The City of Natchez has received a debriefing from EPA Region 4 regarding the city’s 2020 Brownfield Assessment Grant application that was submitted in December, 2019. The application scored a 146 out of 150, falling only 1 point short of success. As mentioned in brief by Trey Hess, PPM Consultant a couple of board meetings back, to strengthen the city’s resubmittal this fall, EPA has recommended that the city take advantage of EPA’s “Targeted Brownfield Assessment”, or TBA program. At no cost to the city, it has been recommended that an EPA contractor conduct the TBA on behalf of the City of Natchez. The service would determine how much more investigation is needed and establish cleanup options and cost estimates for the former Titan Tire facility.

Staff is requesting a motion to complete and submit the EPA TBA application to determine clean up options and cost estimates for the Titan Tire facility.

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving

- Alderwoman Mathis: Aye
- Alderman Frazier: Aye
- Alderwoman Smith: Aye
- Alderwoman Irving: Aye
- Alderman Davis: Aye
- Alderman Dillard: Aye

The vote carried unanimously.

**Citywide Water Improvement Project
CDBG PF & SRF**

Staff is requesting a motion to approve payment for the following invoice(s) from our consulting engineer and contractor –

Vendor	Invoice #	Amount
Greenbriar DSLP	5	\$196,283.30
WGK	50058	<u>\$ 14,700.00</u>
Total		\$210,983.30

A motion was made by Alderwoman Smith, seconded by Alderwoman Irving

- Alderwoman Mathis: Aye
- Alderman Frazier: Aye
- Alderwoman Smith: Aye
- Alderwoman Irving: Aye
- Alderman Davis: Aye
- Alderman Dillard: Aye

The vote carried unanimously.

Recall that Engineering fees are being paid by Natchez Water Works via the State Revolving Loan and NOT by the 2018 CDBG PF!

NOTE – this is the fifth (5th) pay estimate from our contractor for this project. The City’s CDBG PF will pay 41.3485% of invoices from the contractor, less the cost of several generators that are included (in this project) because generators are not eligible under the CDBG PF Program. Hence the City’s portion of this invoice totals \$80,138.89 while Natchez Water Works portion, paid via the SRF will pay the balance of the invoice, or \$116,144.41.

Staff is requesting permission to prepare and submit the necessary reimbursement documents to MDA for these requested funds AND to authorize the City Clerk, when the reimbursement is received, to issue a check in the same amount (\$80,138.89) to Natchez Water Works so that the contractor may be paid.

A motion was made by Alderwoman Smith, seconded by Alderwoman Irving.

- Alderwoman Mathis: Aye
- Alderman Frazier: Aye
- Alderwoman Smith: Aye
- Alderwoman Irving: Aye
- Alderman Davis: Aye
- Alderman Dillard: Aye

The vote carried unanimously.

Chief Armstrong- Natchez Police Department

- **Permission to remove 3 police units from auction list to utilize parts**

A motion was made by Alderman Frazier, seconded by Alderman Davis to allow the Natchez Police Department to remove 3 police units from the auction list to utilize parts to repair wrecked vehicles.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

Justin Dollar- Public Works

#213:06/20

- **Permission to utilize Gov. Deals to dispose of the previously approved surplus vehicles.**

A motion was made by Alderwoman Irving, seconded by Alderman Frazier to use Gov. Deals, option D4, where there is a 0% to seller and 12 ½ % to the buyer, to dispose of the previously approved surplus vehicles.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

#214:06/20

A motion was made by Alderman Irving, seconded by Alderwoman Mathis to allow the Recreation Department to use two surplus vehicles from the Public Works department that were placed on the surplus list.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

City Official Reports**Alderman Frazier- Ward 2**

- Discuss city dropping abatement on 1208 Daisy St. so property can be purchased.

City Clerk's Report-Servia Fortenberry

#215:06/20

A motion was made by Alder Davis, seconded by Alderman Frazier to approve the Claims Docket.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Abstain

Alderman Davis: Aye

Alderman Dillard: Aye

The vote passed by majority.

A motion made by Alderman Frazier, seconded by Alderwoman Smith to approve the Mini Claims Docket.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Abstain

Alderman Davis: Aye

Alderman Dillard: Aye

The vote passed by majority.

#217:06/20

A motion was made by Alderwoman Mathis, seconded by Alderman Davis to approve \$25K to be moved from the travel budget of the Mayor and Board of Alderman to cover election expenses.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman -Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dan Dillard: Aye

The vote carried unanimously.

Bob Latham - City Attorney

#218:06/20

- **Approve Joint Resolution to proclaim Flag Day as Unity Day**

A motion made by Alderwoman Mathis, seconded by Alderman Davis to pass a resolution signed by Board of Alderman and Board of Supervisor, to designating June 14th as Flag Day/ Unity Day for the City of Natchez and Adams County.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

New Business

#219:06/20

- **Appointment of NCPC Board**

A motion was made by Alderwoman Mathis, seconded by Alderwoman Smith to allow the new Board of Alderman to handle the re-appointment of the vacancy of the NCPC Board.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

Close Determination

A motion was made by Alderwoman Smith, seconded by Alderman Dillard to close for determination.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

#221:06/20

Executive Session

A motion was made by Alderwoman Smith, seconded by Alderman Davis, to move into Executive Session for the purpose of discussing litigation, personnel and potential sale or lease of property.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

#222:06/20

Return to Open Session

A motion was made by Alderwoman Smith, seconded by Alderman Dillard, to return to Open Session.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

Justin Dollar-Director, Public Works

#223:06/20

A motion was made by Alderwoman Irving, seconded by Alderwoman Smith, on the recommendation of the Public Works Director, to place employee #302891 on leave without pay.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

A motion was made by Alderwoman Irving, seconded by Alderman Davis, on the recommendation of the Public Works Director, to terminate employee #302965.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye

Alderman Dillard: Aye

The vote carried unanimously.

Adjourn

A motion was made by Alderwoman Irving, seconded by Alderman Davis to close the Regular Board Meeting June 9, 2020 in honor of George Floyd.

Alderwoman Mathis: Aye

Alderman Frazier: Aye

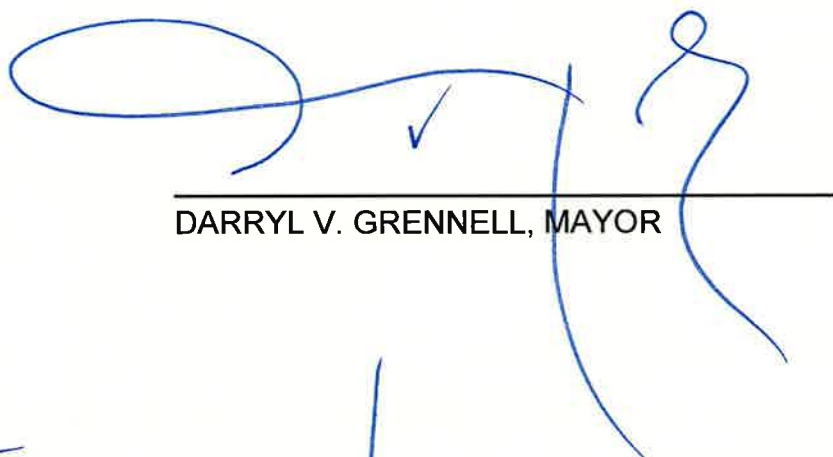
Alderwoman -Smith: Aye

Alderwoman Irving: Aye

Alderman Davis: Aye


Alderman Dillard: Aye

The vote carried unanimously.



DARRYL V. GRENELL, MAYOR

ATTEST:


SERVIA FORTENBERRY, CITY CLERK